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New Standard Setting to Activate or Deactivate Warning Message for Taxable Expense Lines Without Receipt

2021-04-21 - Fahtia Nurmalinda - Comments (0) - ARTICLES

As for documentation purpose, during the process of issuing a Taxable Expense Lines would require at least a receipt to be attached. Considering how essential it is, hence at the release version of 2019.2, Netsuite added a checkbox option to enable/disable the warning message alert for attaching document receipt at the submission of Taxable Expense Line.

What's on the new feature

- Displays warning message regarding file attachment if the expense report line is passable.
- Does not need additional script for missing attachments.
- This setting toggles the warning for both UI and SuiteTalk Expense Reports.

The screenshot shows the 'Expenses' settings page in Netsuite. It includes several checkboxes: 'EXPENSES BILLABLE BY DEFAULT' (unchecked), 'ITEMS BILLABLE BY DEFAULT' (checked), 'COMBINE DETAIL ITEMS ON EXPENSE REPORTS' (checked), 'COPY EXPENSE MEMOS TO INVOICES' (checked), 'SHOW WARNING MESSAGE FOR TAXABLE EXPENSE LINES WITHOUT RECEIPT' (checked and highlighted with a red rectangle), and 'ALLOW NON-REIMBURSABLE EXPENSES' (checked). Below these is a section for 'FOREIGN AMOUNT CHANGE' with a dropdown menu set to 'Recalculate Base Amount'.

How it Works

- Users receive a warning when creating Expense Reports with taxable lines without receipts.

This is a warning that does not prevent the creation of the record. This may be toggled on or off by navigating to **Setup > Accounting > Accounting Preferences > Time & Expenses > SHOW WARNING MESSAGE FOR TAXABLE EXPENSE LINES WITHOUT RECEIPT**.

The screenshot shows the Oracle NetSuite interface for creating an expense report. A red box highlights a warning message: "Warning: You are attempting to enter a tax amount for an expense without a receipt. Do you wish to continue?". The form includes sections for Primary Information, Classification, Expense Lines, and a Summary table.

Primary Information

EXP. REPT. # To Be Generated
EXPENSE REPORT STATUS In Progress
EMPLOYEE * BESH, Suzanne Becker
SUBSIDIARY * Marketing Department
PROJECT TASK Marketing homepage 1
PURPOSE

DATE OF EXPENSE 12/04/2021
DAY ACCOUNT
ADVANCE TO APPLY 0.00
ADVANCE TO APPLY ACCOUNT 1415 Prepaid Expenses
PROJECT MANAGER PROJECT SPONSOR
UNAPD Marcus Lee NUCON Christoph Nutschard
APPROVAL STATUS Pending Approval
CURRENCY CHF

Summary

TOTAL	0.00
TOTAL IN BASE CURRENCY	CHF 0.00
NON-REBURSABLE EXPENSES (TAX EXCL.)	0.00
REBURSABLE EXPENSES	0.00
CORPORATE CARD	0.00
ADVANCE TO APPLY	0.00
TOTAL REBURSABLE AMOUNT	0.00

Classification

SUBSIDIARY DEPARTMENT CLASS
Tyrpouke Schweiz AG Internal Services Marketing

Expense Lines

EXPENSE LINES Communication EET

FOR EXPENSES IN LOCAL CURRENCY:
Enter the receipt value into the first column TO BE REBURSED (LOCAL CURRENCY)
FOR EXPENSES IN FOREIGN CURRENCY:
Enter the receipt value into the first column WITHOUT TAX (RECEIPT CURRENCY)

Imported Expenses (0) Clear All Lines

EXP. NO.	DATE OF RECEIPT	CATEGORY	WITH RECEIPT	CURRENCY ON RECEIPT	RECEIPT #	RECEIPT AMT	EXCHANGE RATE	PROJECT TASK	TAX CODE	GROSS AMT	NET AMT	RECEIPT NO.	RECEIPT CLIENT	NON-REBURSABLE
1	12/04/2021	Courier and postage		GBP		200.00	1.2868	ChattelPost	tax 0%	200.00				

Buttons: Add, Cancel, Copy Previous, Insert, Remove, Save, Cancel, Help on Expense Report Submission, Submit For Approval